

KING CONSERVATION DISTRICT

Board of Supervisors
Meeting Minutes

August 8, 2022

1 **Supervisors Present:** Kirstin Haugen – Chair, Brittney Bush Bollay, Chris Porter – Vice Chair,
2 Burr Mosby, Bill Knutsen

3 **Guests Present:** Carmela Ennis – King County Council, Colleen Donovan –
4 Washington State Farmers Market Association, Eric Beach – King County, Lou
5 Beck – King County, Alan Chapman, Jennifer Santos – Neighborhood Farmers
6 Market

7 **Staff Present:** Lorna Miss, Kathryn Lewis, Jessica Saavedra, Maria Chang-Ward, Carrie
8 King, Liz Stockton, Liz Clark, Erin Reed, Mark Dostal, Rosa Méndez-Perez, Matt Mega,
9 Mary Embleton

10 **Preliminary Matters:**

11 Chair Haugen called the meeting to order at 5:03 PM. All attendees introduced themselves.

12 Chair Haugen asked for any additions or corrections to the agenda.

13 Mendez-Perez added LIP Applications AI 22-053: Zweirs Riparian Forest Buffer, AI 22-
14 054: Tesar Forest Health Management to the agenda under unfinished business.

15 **Porter moved; Knutsen seconded, passed unanimously a motion to approve the**
16 **amended agenda (5 ayes, 0 nays).**

17 **Bush Bollay moved; Porter seconded, passed unanimously a motion to approve the**
18 **consent agenda (5 ayes, 0 nays).**

19 **Public Comment:** There was no public comment.

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21 **New Employee Introduction:**

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23 Executive Director Méndez-Perez introduced new employee, Matt Mega, Senior Director of
24 Stewardship Programs.

25 **Reports:**

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27 Executive Director Méndez-Perez provided a monthly report to the Board. A detailed letter
28 was provided in the Board packet, including a compensation study update, strategic planning,
29 program updates, and new hires.

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32 **WFSE:**

33 Jessica Saavedra provided a WFSE Report, indicating the union bargaining team is meeting
34 now and setting dates for the bargaining and negotiations process.

35 **Finance:**

36 Erin Reed presented AI 22-062: June 2022 Financial statement and check register.

37 **Knutsen moved; Porter seconded, passed unanimously a motion to approve AI 22-062:**
38 **June 2022 Financial Statement and Check Register (5 ayes, 0 nays).**

39 Reed provided an update on AI 22-051: Reconciliation of Restricted Funds.

40 Reed discussed AI 22-063: Contingency Policy.

41 Kathryn Lewis presented AI 22-064: Resolution # 22-002: Resolution to rescind Resolution
42 18-003.

43 **Porter moved; Knutsen seconded, passed unanimously a motion to approve AI 22-064:**
44 **Resolution # 22-001: Resolution to rescind Resolution 18-003 (5 ayes, 0 nays).**

45 **Presentations:**

46 Mark Dostal gave a presentation on KCD Outreach.

47 **New Business:**

48 Méndez-Perez presented Jennifer Antos and Colleen Donovan to discuss AI 22-065:
49 Amendment to Neighborhood Farmers markets (NFM) – Streamlined Farmers Market
50 Applications and Management Systems.

51 **Porter moved; Knutsen seconded, passed unanimously a motion to approve AI 22-065:**
52 **Amendment to Neighborhood Farmers markets (NFM) – Streamlined Farmers Market**
53 **Applications and Management Systems (4 ayes, 0 nays).**

54 Liz Stockton presented four Small Public Works Contracts : AI 22-066: Pepka Stiles, AI
55 22-067: Griffin Creek, AI 22-068: Von Dolin, and AI 22-069: Wallace.

56 **Mosby moved; Knutsen seconded, passed unanimously a motion to award a small**
57 **public works contract for AI 22-066: Pepka Stiles, AI 22-067: Griffin Creek, AI 22-**
58 **068: Von Dolin, AI 22-069: Wallace (4 ayes, 0 nays).**

59 Laura Redmond presented three LIP applications: AI 22-070: Sullivan Aquatic Area Buffer,
60 AI 22-074: Hightower Forest Health Management, and AI 22-072: Holland Waste Storage
61 Facility.

62 **Mosby moved; Knutsen seconded, passed unanimously a motion to approve AI 22-070:**
63 **Sullivan Aquatic Area Buffer, AI 22-074: Hightower Forest Health Management, and**
64 **AI 22-072: Holland Waste Storage Facility (4 ayes, 0 nays).**

65 Chair Haugen presented AI 22-073: Resolution 22-002: Establishing Board Election Zones.

66 **Knutsen moved; Porter seconded, passed unanimously a motion to pass AI 22-073:**
67 **Resolution 22-002: Establishing Board Election Zones (4 ayes, 0 nays).**

68 Méndez-Perez presented AI 22-074: Federally Owned Parcels.

69 **Mosby moved; Porter seconded, passed unanimously a motion to approve AI 22-074:**
70 **Federally Owned Parcels (4 ayes, 0 nays).**

71 **Unfinished Business:**

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73 Liz Stockton discussed AI 22-075: Foster Irrigation Well.

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75 **Knutsen moved; Mosby seconded, passed unanimously a motion to approve AI 22-075:**
76 **Foster Irrigation Well (4 ayes, 0 nays).**

77 Laura Redmond presented six LIP applications for consideration – AI 22-053: Zweirs
78 Riparian Forest Buffer, AI 22-054: Tesar Forest Health Management, AI 22-055: Cherry
79 Valley Dairy Waste Storage Facility & Roof Runoff Structure, AI 22-056: Sullivan Buffer
80 Fence, AI 22-057: Pepka Stream Crossing, and AI 22-058: Devaney Cover Crop.



81 **Knutsen moved; Porter seconded, passed unanimously a motion to approve AI 22-053:**
82 **Zweirs Riparian Forest Buffer, AI 22-054: Tesar Forest Health Management, AI 22-**
83 **055: Cherry Valley Dairy Waste Storage Facility & Roof Runoff Structure, AI 22-056:**
84 **Sullivan Buffer Fence, AI 22-057: Pepka Stream Crossing, and AI 22-058: Devaney**
85 **Cover Crop (4 ayes, 0 nays).**

86 There was no more business before the Board.

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88 **Porter moved; Mosby seconded, passed unanimously a motion to adjourn the meeting**
89 **at 7:32 PM (4 ayes, 0 nays).**

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Authorized Signature

91 9/13/22

Date

93

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SUMMARY OF MOTIONS

- 95 Porter moved; Knutsen seconded, passed unanimously a motion to approve the
96 amended agenda (5 ayes, 0 nays).
- 97 Bush Bollay moved; Porter seconded, passed unanimously a motion to approve the
98 consent agenda (5 ayes, 0 nays).
- 99 Knutsen moved; Porter seconded, passed unanimously a motion to approve AI 22-062:
100 June 2022 Financial Statement and Check Register (5 ayes, 0 nays).
- 101 Porter moved; Knutsen seconded, passed unanimously a motion to approve AI 22-064:
102 Resolution # 22-001: Resolution to rescind Resolution 18-003 (5 ayes, 0 nays).
- 103 Porter moved; Knutsen seconded, passed unanimously a motion to approve AI 22-065:
104 Amendment to Neighborhood Farmers markets (NFM) – Streamlined Farmers Market
105 Applications and Management Systems (4 ayes, 0 nays).
- 106 Mosby moved; Knutsen seconded, passed unanimously a motion to award a small
107 public works contract for AI 22-066: Pepka Stiles, AI 22-067: Griffin Creek, AI 22-
108 068: Von Dolin, AI 22-069: Wallace (4 ayes, 0 nays).
- 109 Mosby moved; Knutsen seconded, passed unanimously a motion to approve AI 22-070:
110 Sullivan Aquatic Area Buffer, AI 22-074: Hightower Forest Health Management, and
111 AI 22-072: Holland Waste Storage Facility (4 ayes, 0 nays).
- 112 Knutsen moved; Porter seconded, passed unanimously a motion to pass AI 22-073:
113 Resolution 22-002: Establishing Board Election Zones (4 ayes, 0 nays).
- 114 Mosby moved; Porter seconded, passed unanimously a motion to approve AI 22-074:
115 Federally Owned Parcels (4 ayes, 0 nays).
- 116 Knutsen moved; Mosby seconded, passed unanimously a motion to approve AI 22-075:
117 Foster Irrigation Well (4 ayes, 0 nays).
- 118 Knutsen moved; Porter seconded, passed unanimously a motion to approve AI 22-053:
119 Zweirs Riparian Forest Buffer, AI 22-054: Tesar Forest Health Management, AI 22-
120 055: Cherry Valley Dairy Waste Storage Facility & Roof Runoff Structure, AI 22-056:
121 Sullivan Buffer Fence, AI 22-057: Pepka Stream Crossing, and AI 22-058: Devaney
122 Cover Crop (4 ayes, 0 nays).
- 123 Porter moved; Mosby seconded, passed unanimously a motion to adjourn the meeting
124 at 7:32 PM (4 ayes, 0 nays).
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