

**KING CONSERVATION DISTRICT**  
**Grant Subcommittee of the Board of Supervisors**  
**Meeting Minutes**  
**September 26th, 2022**

1 **Supervisors Present:** Kirstin Haugen – Chair , Chris Porter – Vice Chair, Bill Knutsen – Supervisor,  
2 Burr Mosby-Supervisor, Brittney Bush Bollay

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4 **Supervisors Not Present:**

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6 **Other Attendees Present:** Alan Chapman

7  
8 **Staff Present:** Lorna Miss, Rosa Méndez-Perez, Mary Embleton, Matt Mega, Jessica Saavedra,  
9 Maria Chang-Ward.

10 **Preliminary Matters:**

11 Vice Chair Porter called the meeting to order at 5:03 PM. All attendees introduced themselves.  
12 Haugen asked for additions or corrections to the agenda.

13 Saavedra mentioned that the timing on the agenda is just a bit off.

14 **Mosby moved; Knutsen seconded, passed unanimously a motion to approve the amended**  
15 **agenda (5 ayes, 0 nays).**

16 **Public Comment:** There was no public comment.

17  
18 **Presentation:**

19 Saavedra did a PowerPoint presentation of the 2022 Regional Food System Grant Program  
20 Recommendations from the KCD Regional Food System Working Group of the Advisory  
21 Committee. Her presentation included the list of total grant applications submitted, the list of the  
22 recommended proposals (both lists are in the materials packet for this meeting) and a description  
23 of each recommended proposal with photos.

24 Knutsen questioned the tracking of the vehicles purchased by these groups. He asked do they stay  
25 with the groups who receive their grant? Do we help them sort out their finances and keep track  
26 of their grant money and where it goes? Saavedra affirmed that the organization would keep the  
27 vehicles and we keep track all of the expenses when they turn in reimbursement requests. Embleton  
28 mentioned that there is language about equipment purchases in the grant agreement and there are  
29 additional policies in place.

30 **Knutsen moved; Bush-Bollay seconded, passed unanimously a motion to recommend**  
31 **approval of the 2022 Regional Food System Grant recommendations from the Working**  
32 **Group of the Advisory Committee to the Board for final approval. (5 ayes, 0 nays).**

33 **Regional Food System Items:**

34 Saavedra explained the amendment request submitted by Local Yokels Market LLC regarding  
35 the New Day Cooperative Distribution (NDC) for the BIPOC & LGBTQ Farmer CSA Pickup  
36 Site project. The amendment request is to transfer the grant from New Day Cooperative to Local

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37 Yokels Market LLC. The grant transfer includes three ice cream freezers, one upright beverage  
38 cooler and POS tablet as well as the \$2,000 grant balance. New Day Cooperative has closed their  
39 operations. Local Yokels Market LLC is a similar business with the same mission taking over  
40 NDC's former space and in need of the equipment to open to the public. The space is located at  
41 8416 5<sup>th</sup> Avenue NE, Seattle, WA. They plan to continue their 100% local, low waste grocery  
42 delivery service from this location and open the store New Day intended the space to be.

43 **Knutsen moved, Bush-Bollay seconded, unanimously passed a motion to approve the New**  
44 **Day Cooperative Distribution BIPOC & LGBTQ Farmer CSA Pickup Site grant**  
45 **amendment request to transfer the grant balance and equipment to Local Yokels LLC (5**  
46 **aves, 0 nays).**

47  
48 **Member Jurisdiction Grant Program Close Outs:**

49  
50 Saavedra showed four videos created by the City of Bellevue with a \$24,000 grant for the  
51 Natural Resource Animated Short Videos project. Saavedra noted that they spent \$22,191.86 of  
52 the total grant.

53 **Mosby moved, Bush-Bollay seconded, unanimously passed a motion to close the City of**  
54 **Bellevue Natural Resource Animated Short Videos grant agreement (5 ayes, 0 nays).**

55  
56 Saavedra described the outcomes of the the City of Tukwila Green Tukwila Implementation 2020-  
57 21 project and asked for a motion to approve the close out.

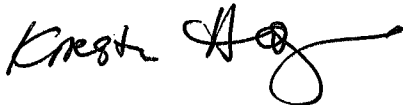
58  
59 **Bush - Bollay moved, Mosby seconded, unanimously passed a motion to close the City of**  
60 **Tukwila Green Tukwila Implementation 2020-21 grant agreement (5 ayes, 0 nays).**

61  
62 **Knutsen moved; Mosby seconded, passed unanimously a motion to adjourn the Grant**  
63 **Subcommittee meeting at 6:00 PM(5 ayes, 0 nays).**

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65 Porter adjourned the meeting at 6:00 PM .

66  
67  
68 Authorized Signature

Date

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73 Summary of Motions

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75 Mosby moved; Knutsen seconded, passed unanimously a motion to approve the amended  
76 agenda (5 ayes, 0 nays).

77 Knutsen moved; Bush-Bollay seconded, passed unanimously a motion to recommend  
78 approval of the 2022 Regional Food System Grant recommendations from the Working  
79 Group of the Advisory Committee to the Board for final approval. (5 ayes, 0 nays).

80 Knutsen moved, Bush-Bollay seconded, unanimously passed a motion to approve the New  
81 Day Cooperative Distribution BIPOC & LGBTQ Farmer CSA Pickup Site grant  
82 amendment request to transfer the grant balance and equipment to Local Yokels LLC (5  
83 ayes, 0 nays).

84  
85 Mosby moved, Bush-Bollay seconded, unanimously passed a motion to close the City of  
86 Bellevue Natural Resource Animated Short Videos grant agreement (5 ayes, 0 nays).

87

88 Bush - Bollay moved, Mosby seconded, unanimously passed a motion to close the City of  
89 Tukwila Green Tukwila Implementation 2020-21 grant agreement (5 ayes, 0 nays).

90

91 Knutsen moved; Mosby seconded, passed unanimously a motion to adjourn the Grant  
92 Subcommittee meeting at 6:00 PM(5 ayes, 0 nays).

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