

KING CONSERVATION DISTRICT

Board of Supervisors
Meeting Minutes

October 17th, 2022

1 **Supervisors Present:** Kirstin Haugen – Chair, Brittney Bush Bollay, Bill Knutsen, Chris Porter
2 – Vice Chair

3 **Supervisors not present:** Burr Mosby

4 **Guests Present:** Jean Fike, Carmela Ennis – King County Council

5 **Staff Present:** Lorna Miss, Kathryn Lewis, Jessica Saavedra, Mark Dostal, Rosa Méndez-
6 Perez, Matt Mega, Brett Anderson, Mary Embleton, Elizabeth Clark, Ashley Allen, Megan
7 Wheldon, Ellen Arnstein, Carrie King, Miranda Smith, Liz Stockton, Mike Lasecki

8 **Preliminary Matters:**

9 Chair Haugen called the meeting to order at 5:04 PM. All attendees introduced themselves.

10 Chair Haugen asked for any additions or corrections to the agenda.

11 **Porter moved; Bush-Bollay seconded, passed unanimously a motion to approve the**
12 **agenda (4 ayes, 0 nays).**

13 **Porter moved; Bush-Bollay seconded, passed unanimously a motion to approve the**
14 **consent agenda (4 ayes, 0 nays).**

15 **Public Comment:** There was no public comment.

16 **Reports:**

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18 **Executive Director Report:**

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20 Executive Director Méndez-Perez provided a monthly report to the Board. A detailed letter
21 was provided in the Board packet.

22 **Board Report:**

23 Vice-Chair Porter was elected to the WACD Board for another 3-year term.

24 **WFSE Report:**

25 Jessica Saavedra and Brett Anderson provided an update on the current contract negotiations.

26 **Finance:**

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27 Méndez-Perez presented AI 22-877: August 2022 Financial Statements and Check Register.

28 **Bush-Bollay moved; Porter seconded, passed unanimously a motion to approve AI 22-**
29 **087: August 2022 Financial Statements and Check Register (4 ayes, 0 nays).**

30 **New Business:**

31 Kathryn Lewis gave a presentation on the FY23 Budget.

32 Lewis presented AI 22-088: Contingency Reserve Policy and AI 22-089: Salary Reserve
33 Policy for first reading.

34 Mark Dostal presented AI 22-090, Resolution # 22-003: Establishing the 2023 Board
35 Election for consideration.

36 **Porter moved; Bush-Bollay seconded, passed unanimously a motion to approve AI 22-**
37 **090, Resolution # 22-003: Establishing the 2023 Board Election (4 ayes, 0 nays).**

38 Méndez-Perez presented AI 22-091: Artificial Light at Night Abatement Project: Technical
39 Services Agreement with the U.S. Geological Survey for consideration.

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41 **Knutsen moved; Porter seconded, passed unanimously a motion to approve AI 22-091:**
42 **Artificial Light at Night Abatement Project: Technical Services Agreement with the**
43 **U.S. Geological Survey (4 ayes, 0 nays).**

44 **Unfinished Business:**

45

46 Kathryn Lewis presented AI 22-085: FY22 Budget Amendment #3 for consideration.

47 **Knutsen moved; Bush-Bollay seconded, passed unanimously a motion to approve AI**
48 **22-085: FY22 Budget Amendment #3 (4 ayes, 0 nays).**

49 **Porter moved; Knutsen seconded, passed unanimously an amendment to the election date to**
50 **2023 on AI 22-090, Resolution # 22-003: Establishing the 2023 Board Election (4 ayes, 0**
51 **nays).**

52 **Executive Session:** RCW 42.30.110 (g) to review the performance of a public employee.

53 Haugen indicated that the Board would be moving into an executive session for 30 minutes,
54 unless extended. The Board moved into Executive Session at 6:30 PM using a Breakout
55 Zoom Room. Haugen extended the session by 20 minutes at 7:00 PM. Haugen extended the
56 session by 10 minutes at 7:20 PM. No decisions, actions or motions were made following
57 the session.

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59 The Board meeting was reconvened by Haugen at 7:30 PM.

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61 There was no more business before the Board.

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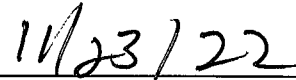
63 **Porter moved; Bush-Bollay seconded, passed unanimously a motion to adjourn the**
64 **meeting at 7:30 PM (3 ayes, 0 nays).**

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68 Authorized Signature

Date

69

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Summary of Motions

71 **Porter moved; Bush-Bollay seconded, passed unanimously a motion to approve the**
72 **agenda (4 ayes, 0 nays).**

73 **Porter moved; Bush-Bollay seconded, passed unanimously a motion to approve the**
74 **consent agenda (4 ayes, 0 nays).**

75 **Bush-Bollay moved; Porter seconded, passed unanimously a motion to approve AI 22-**
76 **087: August 2022 Financial Statements and Check Register (4 ayes, 0 nays).**

77 **Porter moved; Bush-Bollay seconded, passed unanimously a motion to approve AI 22-**
78 **090, Resolution # 22-003: Establishing the 2023 Board Election (4 ayes, 0 nays).**

79 **Knutsen moved; Porter seconded, passed unanimously a motion to approve AI 22-091:**
80 **Artificial Light at Night Abatement Project: Technical Services Agreement with the**
81 **U.S. Geological Survey (4 ayes, 0 nays).**

82 **Knutsen moved; Bush-Bollay seconded, passed unanimously a motion to approve AI**
83 **22-085: FY22 Budget Amendment #3 (4 ayes, 0 nays).**

84 **Porter moved; Knutsen seconded, passed unanimously an amendment to change the election**
85 **date to 2023 on AI 22-090, Resolution # 22-003: Establishing the 2023 Board Election (4**
86 **ayes, 0 nays).**

87 **Porter moved; Bush-Bollay seconded, passed unanimously a motion to adjourn the**
88 **meeting at 7:30 PM (3 ayes, 0 nays).**

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