

KING CONSERVATION DISTRICT
Grant Subcommittee of the Board of Supervisors
Meeting Minutes
December 12th, 2022

1 **Supervisors Present:** Kirstin Haugen – Chair, Brittney Bush Bollay, Chris Porter – Vice Chair,
2 Burr Mosby, Bill Knutsen.

3
4 **Supervisors Not Present:**

5
6 **Other Attendees Present:**

7
8 **Staff Present:** Lorna Miss, Rosa Méndez-Perez, Jessica Saavedra, Matt Mega, Mary Embleton.

9 **Preliminary Matters:**

10
11 Chair Haugen called the meeting to order at 4:31 PM. All attendees introduced themselves.
12 Haugen asked for additions or corrections to the agenda.

13
14 Mary Embleton asked to add the Weed Warriors New Start Community Garden School Garden
15 Infrastructure & Classes grant agreement close out to the agenda.

16
17 **Bush-Bollay moved: Porter seconded, passed unanimously a motion to approve the amended**
18 **agenda (3 ayes, 0 nays).**

19 **Public Comment:** There was no public comment.

20
21 **Member Jurisdiction Grant Program Items:**

22 Saavedra described the work she has been doing to revise the Member Jurisdiction grant
23 application form in collaboration with a Member Jurisdiction Grant Program working group of
24 the KCD Advisory Committee. The application form was revised in 2013 by a subcommittee of
25 the KCD-King County Task Force. Jurisdictional representatives wanted the application to be
26 even more streamlined and removed questions related to equity and evaluation. Since the ILA
27 specifically refers to the “pilot grant application form” and that the Advisory Committee will
28 provide input on the Member Jurisdiction Grant Program, Saavedra found it necessary to go
29 through this process with the Advisory Committee to get documented stakeholder buy-in for
30 revising the application form. The working group was comprised of elected city council
31 members, Sound Cities Association, city and KCD staff. They began meeting in March of 2022
32 and held a total of 3 meetings. Saavedra provided a history of the grant program, described the
33 types of projects funded and clarified how nonprofit organizations can apply for MJ grants.
34 The working group came up with equity language from WRIA 8 and asked if KCD could use
35 similar language. Saavedra sent around the new equity question along with a draft evaluation
36 question to working group members. The group made small revisions to the questions and Sound
37 Cities Association staff routed the new application to their membership, requesting feedback by
38 December 9th, 2022. No feedback or questions were received. Sound Cities Association staff
39 confirmed by email that they felt the application is good to go as proposed for use going forward,
40 beginning January 1st 2023. Saavedra requested an official acceptance of the new application

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41 form. The grant subcommittee agreed to recommend the updated application for approval and to
42 place it on the Board of Supervisors meeting agenda occurring the same day, under new
43 business.

44
45 **Bush-Bollay moved, Mosby seconded, passed unanimously a motion to recommend**
46 **approval of the updated Member Jurisdiction Grant Program application form at the**
47 **upcoming December 12th, 2022 Board of Supervisors meeting. (4 ayes, 0 nays)**

48
49 **Amendments:**

50 Saavedra reviewed the amendment request from the City of Bellevue for the Mercer Slough
51 Blueberry Farm Spirea douglasii (Hardhack) Treatment project to extend the completion date to
52 2023 to complete the work, retreat areas and expand the treatment to Bellevue's other public
53 blueberry farm located in the Lake Hills Greenbelt. The City of Bellevue requested an additional
54 \$35,000 be added to the award, bringing the total award to \$70,000.

55
56 **Mosby moved: Bush-Bollay seconded, passed unanimously a motion to approve the**
57 **amendment request for the City of Bellevue Mercer Slough Blueberry Farm Spirea**
58 **douglasii (Hardhack) treatment grant agreement, extending the completion date to**
59 **12/31/2023, expanding the scope as detailed and requesting an additional \$35,000, bringing**
60 **the total award to \$70,000. (4 ayes, 0 nays)**

61
62 **Close outs:**

63 Saavedra reviewed the close out from Sustainable Seattle for the Black Star Farmers Walker
64 Street Aquaponics Gardening Lab project.

65
66 **Porter moved; Mosby seconded, passed unanimously a motion to close out the Sustainable**
67 **Seattle Black Star Farmers Walker Street Aquaponics Gardening Lab grant agreement. (4**
68 **ayes, 0 nays)**

69
70 Saavedra reviewed the close out from YouthCare – 2020-2022 YouthGrow Garden Program.

71
72 **Bush-Bollay moved: Mosby seconded, passed unanimously a motion to close out the**
73 **YouthCare 2020-2022 YouthGrow Garden Program grant agreement (4 ayes, 0 nays)**

74
75 **Regional Food Systems Grant Program Items:**

76
77 **Close outs:**

78
79 Embleton reviewed the Weed Warriors New Start Community Garden School Garden
80 Infrastructure & Classes grant agreement for close out.

81
82 **Porter moved: Bush-Bollay seconded, passed unanimously a motion to close out the Weed**
83 **Warriors New Start Community Garden School Garden Infrastructure & Classes grant**

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84 agreement (4 ayes, 0 nays)

85
86 Porter moved; Bush-Bollay seconded, passed unanimously a motion to adjourn the Grant
87 Subcommittee meeting at 5:00 PM(4 ayes, 0 nays).

88
89 Haugen adjourned the meeting at 5:11 PM .

90
91 
92 Authorized Signature

Date 01/10/22

93

94 Summary of Motions

95 Bush-Bollay moved; Porter seconded, passed unanimously a motion to approve the amended
96 agenda (3 ayes, 0 nays).

97 Bush-Bollay moved, Mosby seconded, passed unanimously a motion to recommend
98 approval of the updated Member Jurisdiction Grant Program application form at the
99 upcoming December 12th, 2022 Board of Supervisors meeting. (4 ayes, 0 nays)

100 Mosby moved; Bush-Bollay seconded, passed unanimously a motion to approve the
101 amendment request for the City of Bellevue Mercer Slough Blueberry Farm Spirea
102 douglasii (Hardhack) treatment grant agreement, extending the completion date to 2023,
103 expanding the scope as detailed and requesting an additional \$35,000, bringing the total
104 award to \$70,000. (4 ayes, 0 nays)

105
106 Porter moved; Mosby seconded, passed unanimously a motion to close out the Sustainable
107 Seattle Black Star Farmers Walker Street Aquaponics Gardening Lab grant agreement. (4
108 ayes, 0 nays)

109
110 Bush-Bollay moved; Mosby seconded, passed unanimously a motion to close out the
111 YouthCare 2020-2022 YouthGrow Garden Program grant agreement (4 ayes, 0 nays)

112
113 Porter moved; Bush-Bollay seconded, passed unanimously a motion to close out the Weed
114 Warriors New Start Community Garden School Garden Infrastructure & Classes grant
115 agreement (4 ayes, 0 nays)

116
117 Porter moved; Bush-Bollay seconded, passed unanimously a motion to adjourn the Grant
118 Subcommittee meeting at 5:00 PM(4 ayes, 0 nays).