

KING CONSERVATION DISTRICT

Board of Supervisors
Meeting Minutes

March 13, 2023

1 **Supervisors Present:** Kirstin Haugen – Chair, Bill Knutsen, Burr Mosby, Chris Porter – Vice
2 Chair

3 **Supervisors not present:** Brittney Bush-Bollay

4 **Guests Present:** Carmella Ennis – King County Council, Alan Chapman –
5 Washington Association of Conservation Districts, Megan Jenny – Washington
6 Farmland Trust, Nayla Jimenez Cabezas – Washington Farmland Trust

7 **Staff Present:** Lorna Miss, Jessica Saavedra, Rosa Méndez-Perez, Matt Mega, Selena
8 Corwin, Mary Embleton, Gunnar Trygstad, Laura Redmond, Abby Hill

9 Chair Haugen called the meeting to order at 5:03 PM.

10 **Preliminary Matters:**

11 All attendees introduced themselves.

12 Chair Haugen asked for any additions or corrections to the agenda.

13 Saavedra requested to move AI 23-018 under Finance.

14 **Porter moved; Mosby seconded, passed unanimously a motion to approve the amended**
15 **agenda (4 ayes, 0 nays).**

16 **Knutsen moved; Porter seconded, passed unanimously a motion to approve the consent**
17 **agenda (4 ayes, 0 nays).**

18 **Public Comment:** There was no public comment.

19 **New Employee Introduction:**

20 Executive Director Méndez-Perez introduced new employee, Gunnar Trygstad. Trygstad
21 serves as the AmeriCorps VetsWork Mt. Adams Institute Intern and Urban and Rural Forest
22 Stewardship Intern.

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24 **Reports:**

25 **Executive Director Report:**

26 Méndez-Perez provided a monthly report to the Board. A detailed letter was provided in the
27 Board packet. In addition, Méndez-Perez introduced new employee, Abby Hill. Hill serves as
28 the Program Assistant for Riparian Habitat Stewardship.

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29 **WFSE Report:**

30 Jessica Saavedra reported that the union met with the District in early March and came to an
31 agreement on updated policies.

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33 **Board Reports:**

34 Vice-Chair Porter mentioned the upcoming WADE conference.

35 **Finance:**

36 Selena Corwin presented AI 23-014: January and February 2023 Financial Statements and
37 Check Register.

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39 **Knutsen moved; Mosby seconded, passed unanimously a motion to approve AI 23-014:**
40 **January and February 2023 Financial Statements and Check Register (4 ayes, 0 nays).**

41 Corwin presented AI 22-018: Strategic Reserves for discussion.

42 **New Business:**

43 Matt Mega presented AI 23-015: Jubilee Farm WSCC Award for consideration.

44 **Knutsen moved; Mosby seconded, passed unanimously a motion to approve AI 23-015:**
45 **Jubilee Farm WSCC Award (4 ayes, 0 nays).**

46 Laura Redmond presented AI 23-016: Jemison Waste Storage Facility for first reading.

47 Chair Haugen discussed forming a subcommittee to help onboard the new incoming Board
48 Supervisor. Knutsen volunteered to serve on the committee.

49 **Unfinished Business:**

50 Saavedra presented AI 22-017: Washington Farmland Trust Contract for consideration.
51 Megan Jenny and Nayla Jimenez Cabezas from Washington Farmland Trust provided an
52 overview of their work.

53 **Mosby moved; Knutsen seconded, passed unanimously a motion to approve AI 22-017:**
54 **Washington Farmland Trust Contract (4 ayes, 0 nays).**

55 There was no further business before the Board.

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57 **Porter moved; Mosby seconded, passed unanimously a motion to adjourn the meeting**
58 **(4 ayes, 0 nays).**

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60 Haugen adjourned the meeting at 6:53 PM.

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Authorized Signature

4/11/23
Date

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Summary of Motions

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Porter moved; Mosby seconded, passed unanimously a motion to approve the amended agenda (4 ayes, 0 nays).

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Knutsen moved; Porter seconded, passed unanimously a motion to approve the consent agenda (4 ayes, 0 nays).

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Knutsen moved; Mosby seconded, passed unanimously a motion to approve AI 23-014: January and February 2023 Financial Statements and Check Register (4 ayes, 0 nays).

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74

Knutsen moved; Mosby seconded, passed unanimously a motion to approve AI 23-015: Jubilee Farm WSCC Award (4 ayes, 0 nays).

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76

Mosby moved; Knutsen seconded, passed unanimously a motion to approve AI 22-017: Washington Farmland Trust Contract (4 ayes, 0 nays).

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Porter moved; Mosby seconded, passed unanimously a motion to adjourn the meeting (4 ayes, 0 nays).