

**KING CONSERVATION DISTRICT**  
**Grant Subcommittee of the Board of Supervisors**  
**Meeting Minutes**  
**April 24th, 2023**

1 **Supervisors Present:** Kirstin Haugen – Chair, Chris Porter – Vice Chair, Brittney Bush Bollay ,  
2 Bill Knutsen, Burr Mosby.

3  
4 **Supervisors Not Present:**

5  
6 **Other Attendees Present:** Alan Chapman

7  
8 **Staff Present:** Lorna Miss, Rosa Méndez-Perez, Jessica Saavedra, Mary Embleton, Miranda  
9 Smith.

10 **Preliminary Matters:**

11  
12 Chair Haugen called the meeting to order at 5:01 PM. Haugen asked for additions or corrections  
13 to the agenda.

14  
15 Saavedra asked to remove the RJFS amendment for Strategic Initiative for 2023-2024 for the  
16 Seattle Economic Development Fund dba Business Impact Northwest- Farm Business Support  
17 Services (FF00090) from the agenda due to it not being ready for review.

18  
19 **Bush-Bollay moved; Porter seconded, passed unanimously a motion to approve the amended**  
20 **agenda (4 ayes, 0 nays).**

21 **Public Comment:** There was no public comment.

22

23 **Member Jurisdiction Grant Program Items:**

24 Saavedra reviewed the following five Member Jurisdiction grant applications, and the subcommittee  
25 recommended them for approval at the May Board of Supervisors meeting.

26

27 **Knutsen moved, Bush-Bollay seconded, passed unanimously a motion to recommend the**  
28 **Burien Member Jurisdiction grant application from EarthCorps for Seahurst Park Forest**  
29 **Management Plan and Community Engagement Services for approval at the May Board**  
30 **Meeting (4 ayes, 0 nays).**

31  
32 **Knutsen moved, Porter seconded, passed unanimously a motion to recommend the grant**  
33 **application from King County for Keeping Farmers Farming, King County Agriculture**  
34 **Program 2023 for approval at the May Board Meeting (4 ayes, 0 nays).**

35

36 **Bush-Bollay moved, Porter seconded, passed unanimously a motion to recommend the**  
37 **grant application from the City of Normandy Park for the Spring into the Parks project**  
38 **for approval at the May Board Meeting (4 ayes, 0 nays).**

39

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40 Porter moved, Bush-Bollay seconded, passed unanimously a motion to recommend the  
41 Normandy Park Member Jurisdiction application from Restoration Analytics and Design  
42 for the Normandy Park Community Foresters Stewardship Program 2023-24 for approval  
43 at the May Board Meeting (4 ayes, 0 nays).

44  
45 Porter moved, Knutsen seconded, passed unanimously a motion to recommend the Burien  
46 Member Jurisdiction grant application from DIRT Corps for the Salmon Creek Park  
47 Blackberry Removal project for approval at the May Board Meeting (5 ayes, 0 nays).

48  
49 Saavedra reviewed and the grant subcommittee approved the following three Member  
50 Jurisdiction grant agreement close outs on the agenda.

51  
52 Knutsen moved, Mosby seconded, passed unanimously a motion to approve the close out of  
53 the grant agreement for the Restoration Analytics and Design Normandy Park Community  
54 Forester Stewardship Program (5 ayes, 0 nays).

55  
56 Knutsen moved, Mosby seconded, passed unanimously a motion to approve the close out  
57 for 2001 Tolt MacDonald Park Riparian Enhancement (KCD Snoqualmie Watershed  
58 Forum Funds), the 2002 Cold Creek Headwaters Acquisition, and the 2003 Middle Fork  
59 Snoqualmie Riparian Restoration (KCD Snoqualmie Watershed Forum Funds) grant  
60 agreements (5 ayes, 0 nays).

61 Knutsen moved, Bush-Bollay seconded, passed unanimously a motion to approve the close  
62 out City of Clyde Hill – 2022 Arbor Day Celebration grant agreement (5 ayes, 0 nays).

63  
64 **Regional Food System Grant Program Items:**

65 Saavedra reviewed and the subcommittee approved the following five grant amendments:

66  
67 Mosby moved, Porter seconded, passed unanimously the recommendation to approve the  
68 amendment to revise the scope of work as detailed for the African Community Housing  
69 and Development - Solidarity Kitchens (FF000109), to decrease the scope of work as  
70 detailed for the Gathering Roots Wellness - Greenhouse Infrastructure for BIPOC Co-op  
71 (FF000100), revise the term of agreement for Washington Farmland Trust – Working  
72 Farmland Access Strategic Initiative (FF00076), and to approve the request to extend the  
73 project deadline from November 2022 to December 2023 for Wakulima USA-From Seed to  
74 Sale (FF000105) (5 ayes, 0 nays).

75  
76 Saavedra reviewed and the subcommittee approved the following grant agreement close outs.

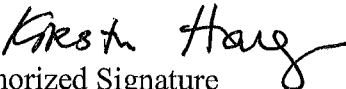
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79 Porter moved, Knutsen seconded, passed unanimously the recommendation to approve  
80 these close outs: New Day Cooperative Distribution/Local Yokels BIPOC and LGBTQ  
81 Farmer CSA Pick-up (FF000102), Soos Creek Botanical Garden Foundation Roof  
82 Replacement of Hoophouse (FF000116), The Common Acre Community Food Hub  
83 (FF000104) and the International Rescue Committee BIPOC Growers of South King  
84 County Aggregation Project (FF000101 (5 ayes, 0 nays)).  
85

86 Bush-Bollay moved; Porter seconded, passed unanimously a motion to adjourn the Grant  
87 Subcommittee meeting at 6:48 PM (5 ayes, 0 nays).  
88

89 Haugen adjourned the meeting at 6:48 PM.  
90

91   
92 Authorized Signature

91 *May 23, 2023*  
92 Date

93  
94  
95 **Summary of Motions**

96 Bush-Bollay moved; Porter seconded, passed unanimously a motion to approve the amended  
97 agenda (4 ayes, 0 nays).

98 Knutsen moved, Bush-Bollay seconded, passed unanimously a motion to recommend the  
99 Burien Member Jurisdiction grant application from EarthCorps for Seahurst Park Forest  
100 Management Plan and Community Engagement Services for approval at the May Board  
101 Meeting (4 ayes, 0 nays).  
102

103 Knutsen moved, Porter seconded, passed unanimously a motion to recommend the grant  
104 application from King County for Keeping Farmers Farming, King County Agriculture  
105 Program 2023 for approval at the May Board Meeting (4 ayes, 0 nays).  
106

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108 grant application from the City of Normandy Park for the Spring into the Parks project  
109 for approval at the May Board Meeting (4 ayes, 0 nays).  
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113 for the Normandy Park Community Foresters Stewardship Program 2023-24 for approval  
114 at the May Board Meeting (4 ayes, 0 nays).  
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121 the grant agreement for the Restoration Analytics and Design Normandy Park Community  
122 Forester Stewardship Program (5 ayes, 0 nays).  
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150

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