

KING CONSERVATION DISTRICT –SEATTLE FRUIT TREE PRUNING PROJECT

Request for Bids

Seattle Fruit Tree Pruning Project

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Important Dates:

Bid Submission Deadline: 4/24/23

Award Selection: 5/1/23

Project Work Period: 6/11/23 – 3/30/25

Submit Bids Electronically to:

Ellen Arnstein, Project Manager

Email: ellen.arnstein@kingcd.org

Phone:425-529-1929

Invitation to Bid

The King Conservation District (KCD) is seeking the services of a qualified contractor to complete the Seattle Fruit Tree Pruning Project. This Project involves two (2) years of maintenance of fruit trees including invasive plant removal as necessary to allow access, pruning fruit trees, mulching, and composting unusable fruit, stormwater and erosion controls, compost pile weed construction (where appropriate), and litter removal. We will accept bids for one, two, or three sites (Burke Gilman Trail Orchard, East Duwamish Trail, Longfellow Creek Greenspace).

The Contractor shall furnish labor, materials, and equipment necessary for completion in accordance with project scope of work and technical specifications.

King Conservation District (KCD) is a natural resources assistance agency authorized by [Washington State](#) and guided by the [Washington State Conservation Commission](#). Our mission is to promote the sustainable use of natural resources through responsible stewardship. A five-member [Board of Supervisors](#) is responsible for overseeing all KCD programs and activities. <https://kingcd.org/about/>

Project Location and Description of Work

This project is located on public land at the following locations:

- Burke Gilman Trail Orchard – Latona to Eastlake W/ 40th & Pacific St. (2400 N Northlake Way)
- East Duwamish Greenbelt - Mountains to Sound Trailhead Orchard – I-90 (north of 1902 Beacon Ave S)
- Longfellow Creek Greenspace: Nevada Street Orchard (across from 2641 SW Nevada St)

This Project consists of:

- Pruning fruit trees for structure and form that promote optimal fruit production.
- Mulching and composting around fruit trees
- Weed control directly around trees
- Removing and composting fallen fruit from orchard floor
- Monitoring trees for pests and disease

per Exhibit A - Scope and Summary of Work and Exhibit B - Technical Specifications

Project Schedule

June, July 2023, 2024 – weeding and pest control

August, September, October 2023, 2024 – harvest of unusable fruits

October, November, December 2023, 2024 – applying compost

January, February, March 2024, 2025 - pruning

March, April, May 2024, 2025 – mulching

All contracts must be secured before beginning any project work.

Contractor Qualifications

Bidder shall have at least three (3) years of demonstrated experience working in the pacific northwest in the following areas:

1. Pruning and maintaining fruit trees. ISA certification preferred.
2. Control of noxious and woody weeds using mechanical and chemical treatment methods.
3. Possess the required WSDA pesticide license(s) and endorsements to be legally qualified and able to implement the chemical treatments detailed in the project's technical specifications.

Bidder shall also comply with the following WA State responsible bidder criteria and upon request provide documentation demonstrating compliance:

(1) Before award of a public works contract, a bidder must meet the following responsibility criteria to be considered a responsible bidder and qualified to be awarded a public works project. The bidder must:

- (a) At the time of bid submittal, have a certificate of registration in compliance with chapter [18.27](#) RCW;
- (b) Have a current state unified business identifier number;
- (c) If applicable, have industrial insurance coverage for the bidder's employees working in Washington as required in Title [51](#) RCW; an employment security department number as required in Title [50](#) RCW; and a state excise tax registration number as required in Title [82](#) RCW;
- (d) Not be disqualified from bidding on any public works contract under RCW [39.06.010](#) or [39.12.065](#)(3);
- (e) If bidding on a public works project subject to the apprenticeship utilization requirements in RCW [39.04.320](#), not have been found out of compliance by the Washington state apprenticeship and training council for working apprentices out of ratio, without appropriate supervision, or outside their approved work processes as outlined in their standards of apprenticeship under chapter [49.04](#) RCW for the one-year period immediately preceding the date of the bid solicitation;
- (f) Have received training on the requirements related to public works and prevailing wage under this chapter and chapter [39.12](#) RCW. The bidder must designate a person or persons to be trained on these requirements. The training must be provided by the department of labor and industries or by a training provider whose curriculum is approved by the department. The department, in consultation with the prevailing wage advisory committee, must determine the length of the training. Bidders that have completed three or more public works projects and have had a valid business license in Washington for three or more years are exempt from this subsection. The department of labor and industries must keep records of entities that have satisfied the training requirement or are exempt and make the records available on its website. Responsible parties may rely on the records made available by the department regarding satisfaction of the training requirement or exemption; and
- (g) Within the three-year period immediately preceding the date of the bid solicitation, not have been determined by a final and binding citation and notice of assessment issued by the department of labor and industries or through a civil judgment entered by a court of limited or general jurisdiction to have willfully violated, as defined in RCW [49.48.082](#), any provision of chapter [49.46](#), 49.48, or [49.52](#) RCW.

(2) Before award of a public works contract, a bidder shall submit to the contracting agency a signed statement in accordance with chapter [5.50 RCW](#) verifying under penalty of perjury that the bidder is in compliance with the responsible bidder criteria requirement of subsection (1)(g)

Qualifications shall be supplied with bid sheet. KCD reserves the right to evaluate, approve or reject firms on the basis of the review of submitted qualifications and ability of firm to comply with responsible bidder criteria.

Instructions to Bidders

Bid Submission

All bids must be received by 6:00pm, Thursday, March 23, 2023. Bids received after the deadline will be considered as untimely responses.

Bids shall be emailed to ellen.arnstein@kingcd.org. Faxed copies will not be accepted. All submittals shall become property of KCD, and will not be returned, and are considered a matter of public record.

All bids must conform to the request for bid format by completing and signing the bid form included in this document. KCD may accept or reject any or all bids, in whole or in part, or waive irregularities not affecting substantial rights if such action is deemed in the public interest.

This Request for Bid does not commit KCD to pay any costs incurred by any Bidder in the submission of a bid, or in making necessary studies or designs for the preparation thereof, or for procuring or contracting for the items to be furnished under the invitation to bid.

Form of Bid

All bids must be written in the space provided, either typed or in ink, on the Bid Form provided herein. Bids must be signed by an authorized representative or representatives of the bidder. Bidders shall fill in all required information on the Bid Form.

Bid Evaluation Criteria

Evaluation of bids will include consideration of the following:

- Qualifications and experience
- Project schedule
- Project bid

Bid Form (Highlighted Fields Must be Filled Out)

Project Name: KING CONSERVATION DISTRICT – 2022 SEATTLE FRUIT TREE PROJECT

Company Name:

Full Legal Name of Bidder:

Date:

The undersigned and bidder declare(s), propose(s) and agree(s) as follows:

1. The undersigned has authority to complete and sign this Bid on behalf of the person, firm, business or corporation named herein as bidder.

2. Sign the full legal name(s) of the bidder _____
_____.

3. The only persons, firms, businesses or corporations interested in the Bid as principals are named as bidders above.

4. The Bid is made without collusion with any person, firm business or corporation other than those named herein.

5. The bidder further declares that it has carefully examined the Request for Bids Documents, has satisfied itself as to the Work involved, and that this Bid is made in accordance with the provisions and under the terms of these Documents (Request for Bids, Exhibit A, Exhibit B and Sample Contract), which hereby are made a part of this Bid.

6. If this Bid is accepted, bidder will: a) execute the approved form of Contract with KCD; b) provide the performance security, if any, specified in the Contract Documents; c) will provide all the necessary labor, machinery, tools, apparatus and other means of construction to do all the work required; d) furnish all the materials necessary; and e) do all the foregoing in the manner and time prescribed in, and according to the requirements set forth in, the Contract Documents.

7. If this Bid is accepted and the bidder fails to or neglects to execute and return the Contract, and provide performance security, if required, within ten (10) days from the date of receiving from KCD the Contract prepared and ready for execution, KCD at its option, determine that the bidder has abandoned the Contract, declare the bid security described in the Instructions to Bidders, if any, forfeited, and award the Contract to another bidder.

8. The Bidder by whom this Bid is submitted, and by whom the contract will be entered into in case award is made to the bidder, is a(n): individual/sole proprietorship/ partnership/ corporation / other _____ (circle or mark correct title).

9. The Bidder certifies, by their signed bid, that Bidder has not discriminated and will not discriminate against any person(s), employee or applicant for employment based on race, color, national origin, sex, sexual orientation, age, religion, disability, political affiliation or marital status.

10. Include in the Bid, the following Information

- a. Project Bid and Schedule
- b. Qualifications and Experience

10.a Project Bid and Schedule

Provide a summary of the project bid based on the tasks shown in the scope of work by filling out the below bid sheet.

Bid Sheet (Must Provide Total per Task and Total Project Bid Amount)

Sites (You can bid on just one project site)	Qty	Unit Cost	Total
Burke-Gilman Trail Orchard (9 trees)			
Pruning			
Mulching			
Weeding			
Collection of fallen fruit			
Applying compost			
SUBTOTAL			
Mountains to Sound I-90 Trailhead Orchard (21 trees)			
Pruning			
Mulching			
Weeding			
Collection of fallen fruit			
Applying compost			
SUBTOTAL			
Longfellow Creek Green Space (35 trees)			
Pruning			
Mulching			
Weeding			
Collection of fallen fruit			
Applying compost			
SUBTOTAL			
TOTAL PROJECT BID			

Provide a description of Contractor’s availability for this project and a proposed project schedule for completion of project tasks in the space below:

10.b Qualifications and Experience

Provide a summary of qualification/experience information that demonstrates contractor meets the qualifications for this project. (Attach documentation as needed)

1. Possess at least three (3) years of demonstrated experience working in the pacific northwest in the following areas: pruning and maintaining fruit trees, control of noxious and woody weeds in forested settings using mechanical and chemical treatment methods.
2. Possess the preferred ISA Certification and required WSDA pesticide license(s) and endorsements to be legally qualified and able to implement the work detailed in the project’s technical specifications.

