



Local Food
Healthy Forests
Clean Water
Better Ground



Seattle Office of
Sustainability &
Environment

King Conservation District Seattle Community Partnership Grant Fund

Frequently Asked Questions

Is there Technical Assistance support for applicants?

Yes. Staff from King Conservation District and/or City of Seattle's Office of Sustainability & Environment will be available during the application period to provide help with the application, discuss project ideas, ask questions.

[Sign up here](#) for one-on-one, 20-minute support session slots between July 11 and August 8 on:

- Tuesday Afternoons from 2:00pm to 4:00pm
- Friday Mornings from 9:00am to 10:30am

You can also email chris.iberle@seattle.gov to get signed up.

Can we send a first draft application and meet with KCD staff to receive feedback before we submit a final proposal?

Staff from King Conservation District and/or City of Seattle's Office of Sustainability & Environment will not be available to accept or review draft proposals. But applicants can get feedback on their project concept by [signing up for Office Hours here](#) to discuss your project during an one-on-one video call. Applicants can also input a short project summary when they sign up for an Office Hours session.

What is the time period for the grant? If funded, when do projects begin, and for how many years?

Project time periods are flexible. Applicants will submit a project time period with their proposal. Projects cannot begin earlier than January 1, 2024, and can extend for 1 to 2 years, or more based on the project's needs.

We have a previous KCD-Seattle Community Partnership Grant that is not complete. Can we still submit a proposal in the 2023 grant cycle?

Yes, so long as the timelines don't overlap and you have been in communication with KCD recently about your project plans. If you have two previous grants incomplete and currently open, you would need to close one before applying again.

Are youth a priority group for the KCD-Seattle Community Partnership Grants?

Yes. Grant funds are prioritized to support projects led by or in deep partnership with youth, Black, Indigenous, People of Color, immigrants, refugees, people with low incomes, and/or elders.

Can we ask for equipment whose total exceeds \$75,000?

Yes, project budgets could include an equipment cost that is also being paid for using other funds to cover the full cost of the equipment, if the equipment is an Eligible Cost per the [Grant Program Guidelines](#).

Is there a priority given to proposals for new projects? Or could a project proposal be for an organization's ongoing work over a period of time?

No, new projects are not given priority. New projects, and proposals that include ongoing program or project costs, would be evaluated equally. Proposals that include ongoing program or project costs are allowed.

Can a collaborative submit a proposal?

Yes. But, one group in the collaborative must serve as the applicant group/fiscal sponsor.



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Can I submit more than one proposal?

Only one application per nonprofit organization is allowed, except if the nonprofit organization is serving as a fiscal sponsor for multiple projects.

If selected, how will my organization receive grant funds?

Grants are paid on a reimbursement basis. Grantees must retain and track all receipts or records of expenses, including invoices, related to the grant project. Reimbursement can be requested once per month through the online grant portal.

Is this grant offered to for-profit farms or businesses?

No. For-profit farms or businesses are not eligible to apply for the KCD-Seattle Community Partnership Grants. Please refer to KCD's [other farm business resources](#) or Farm King County's [farm financing resources](#).

Are indirect costs an eligible expense for all-volunteer organizations? Since there are no salaries or benefits for the organization, how do we know if we exceed the cap on indirect costs at 25% of salaries and benefits?

Yes, all-volunteer organizations can submit project proposals that include indirect costs. Contact Jessica Saavedra with King Conservation District at Jessica.saavedra@kingcd.org to discuss details about your project budget and eligible expenses in more detail.

If I have questions about the application, whom do I contact?

Please email Jessica Saavedra at Jessica.Saavedra@kingcd.org or call 425-773-9065. While we cannot help you write your proposal, we are happy to answer questions, provide feedback and help you understand the application and the application process.