Request for Bids

2023 Vantage Glen KCHA

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  - Exhibit C – Unanticipated Discovery Plan
  - Exhibit D – Sample KCD Limited Public Works Project Contract

Important Dates:
Pre-Bid Meeting (attendance optional): Monday, August 21, 1PM, Vantage Glen (18100 107th Place SE)
Contact project manager in advance if you plan to attend the pre-bid meeting.

Bid Submission Deadline: 8/28/23
Award Selection: 9/6/23
Project Work Period: 5/1/24 – 12/31/25 (Monitoring and maintenance through 2027)

Submit Bids Electronically to:
Jason Saura, Project Manager
Email: jason.saura@kingcd.org
Phone: 425-529-4814
Invitation to Bid

The King Conservation District (KCD) is seeking the services of a qualified contractor (Contractor) to complete the King Conservation District 2023 Vantage Glen KCHA Project. This Project involves the treatment and control of invasive Scotch broom, Himalayan blackberry, English ivy and other pervasive weed species and planting native species in open areas in Renton, WA.

The project site locations are listed in the below project description. The total project area is approximately 13 acres.

The Contractor shall furnish labor, materials, and equipment necessary for completion in accordance with project scope of work and technical specifications.

King Conservation District (KCD) is a natural resources assistance agency authorized by Washington State and guided by the Washington State Conservation Commission. Our mission is to promote the sustainable use of natural resources through responsible stewardship. A five-member Board of Supervisors is responsible for overseeing all KCD programs and activities. https://kingcd.org/about/

Project Location and Description of Work

This project is located on King County Housing Authority Land in the vicinity of Vantage Glen (18100 107th Place SE, Renton, WA 98055):

This Project consists of:
1. Performance of mechanical and manual treatment of invasive English ivy, Scotch broom, tansy ragwort and other weed species
2. Performance of chemical treatment of invasive blackberry, butterfly bush and other weed species
3. Replanting areas with native plants where invasives have been removed
4. Underplanting existing gaps with native trees and shrubs appropriate to the site per Exhibit A - Scope and Summary of Work and Exhibit B - Technical Specifications

Project Schedule
May – July 2024: Complete initial mechanical, manual and chemical treatments of invasive Scotch broom, blackberry, and other weed species.

September-October 2024: Complete follow up mechanical and chemical treatments of invasive Scotch broom, blackberry and other woody weed species.

January– March 2025: Plant areas where invasive species have been controlled. Underplant existing gaps with trees and shrubs appropriate to the conditions.

Late June – July 2025: Monitor invasive plant survival and treat as necessary across all sites.

All contracts must be secured before beginning any project work.
**Contractor Qualifications**
Bidder shall have at least three (3) years of demonstrated experience working in the Pacific Northwest in the following areas:

1. Control of noxious and woody weeds in forested settings using mechanical and chemical treatment methods.

2. Possess the required WSDA pesticide license(s) and endorsements to be legally qualified and able to implement the chemical treatments detailed in the project’s technical specifications.

Bidder shall also comply with the following WA State responsible bidder criteria and upon request provide documentation demonstrating compliance:

1. Before award of a public works contract, a bidder must meet the following responsibility criteria to be considered a responsible bidder and qualified to be awarded a public works project. The bidder must:

   a. At the time of bid submittal, have a certificate of registration in compliance with chapter 18.27 RCW;
   
   b. Have a current state unified business identifier number;
   
   c. If applicable, have industrial insurance coverage for the bidder's employees working in Washington as required in Title 51 RCW; an employment security department number as required in Title 50 RCW; and a state excise tax registration number as required in Title 82 RCW;
   
   d. Not be disqualified from bidding on any public works contract under RCW 39.06.010 or 39.12.065(3);
   
   e. If bidding on a public works project subject to the apprenticeship utilization requirements in RCW 39.04.320, not have been found out of compliance by the Washington state apprenticeship and training council for working apprentices out of ratio, without appropriate supervision, or outside their approved work processes as outlined in their standards of apprenticeship under chapter 49.04 RCW for the one-year period immediately preceding the date of the bid solicitation;
   
   f. Have received training on the requirements related to public works and prevailing wage under this chapter and chapter 39.12 RCW. The bidder must designate a person or persons to be trained on these requirements. The training must be provided by the department of labor and industries or by a training provider whose curriculum is approved by the department. The department, in consultation with the prevailing wage advisory committee, must determine the length of the training. Bidders that have completed three or more public works projects and have had a valid business license in Washington for three or more years are exempt from this subsection. The department of labor and industries must keep records of entities that have satisfied the training requirement or are exempt and make the records available on its website. Responsible parties may rely on the records made available by the department regarding satisfaction of the training requirement or exemption; and
   
   g. Within the three-year period immediately preceding the date of the bid solicitation, not have been determined by a final and binding citation and notice of assessment issued by the department of labor and industries or through a civil judgment entered by a court of limited or general jurisdiction to have willfully violated, as defined in RCW 49.48.082, any provision of chapter 49.46, 49.48, or 49.52 RCW.
(2) Before award of a public works contract, a bidder shall submit to the contracting agency a signed statement in accordance with chapter 5.50 RCW verifying under penalty of perjury that the bidder is in compliance with the responsible bidder criteria requirement of subsection (1)(g).

Qualifications shall be supplied with bid sheet. KCD reserves the right to evaluate, approve or reject firms on the basis of the review of submitted qualifications and ability of firm to comply with responsible bidder criteria.

**Instructions to Bidders**

**Bid Submission**
All bids must be received by 6:00pm, Monday, August 28, 2023. Bids received after the deadline will be considered as untimely responses.

Bids shall be emailed to ellen.arnstein@kingcd.org. Faxed copies will not be accepted. All submittals shall become property of KCD, and will not be returned, and are considered a matter of public record.

All bids must conform to the request for bid format by completing and signing the bid form included in this document. KCD may accept or reject any or all bids, in whole or in part, or waive irregularities not affecting substantial rights if such action is deemed in the public interest.

This Request for Bid does not commit KCD to pay any costs incurred by any Bidder in the submission of a bid, or in making necessary studies or designs for the preparation thereof, or for procuring or contracting for the items to be furnished under the invitation to bid.

**Form of Bid**
All bids must be written in the space provided, either typed or in ink, on the Bid Form provided herein. Bids must be signed by an authorized representative or representatives of the bidder. Bidders shall fill in all required information on the Bid Form.

**Bid Evaluation Criteria**
Evaluation of bids will include consideration of the following:
- Qualifications and experience
- Project schedule
- Project bid

**Bid Form (Highlighted Fields Must be Filled Out)**
**Project Name:** KING CONSERVATION DISTRICT – 2023 VANTAGE GLEN KCHA PROJECT
**Company Name:**
**Full Legal Name of Bidder:**
**Date:**

The undersigned and bidder declare(s), propose(s) and agree(s) as follows:
1. The undersigned has authority to complete and sign this Bid on behalf of the person, firm, business or corporation named herein as bidder.

2. **Sign the full legal name(s) of the bidder**

   ________________________________________________
   ________________________________________________

3. The only persons, firms, businesses or corporations interested in the Bid as principals are named as bidders above.

4. The Bid is made without collusion with any person, firm business or corporation other than those named herein.

5. The bidder further declares that it has carefully examined the Request for Bids Documents, has satisfied itself as to the Work involved, and that this Bid is made in accordance with the provisions and under the terms of these Documents (Request for Bids, Exhibit A, Exhibit B and Sample Contract), which hereby are made a part of this Bid.

6. If this Bid is accepted, bidder will: a) execute the approved form of Contract with KCD; b) provide the performance security, if any, specified in the Contract Documents; c) will provide all the necessary labor, machinery, tools, apparatus and other means of construction to do all the work required; d) furnish all the materials necessary; and e) do all the foregoing in the manner and time prescribed in, and according to the requirements set forth in, the Contract Documents.

7. If this Bid is accepted and the bidder fails to or neglects to execute and return the Contract, and provide performance security, if required, within ten (10) days from the date of receiving from KCD the Contract prepared and ready for execution, KCD at its option, determine that the bidder has abandoned the Contract, declare the bid security described in the Instructions to Bidders, if any, forfeited, and award the Contract to another bidder.

8. **The Bidder by whom this Bid is submitted, and by whom the contract will be entered into in case award is made to the bidder, is a(n):** individual/sole proprietorship/partnership/corporation/other (circle or mark correct title).

9. The Bidder certifies, by their signed bid, that Bidder has not discriminated and will not discriminate against any person(s), employee or applicant for employment based on race, color, national origin, sex, sexual orientation, age, religion, disability, political affiliation or marital status.

10. Include in the Bid, the following Information
    a. Project Bid and Schedule
    b. Qualifications and Experience

**10.a Project Bid and Schedule**
Provide a summary of the project bid based on the tasks shown in the scope of work by filling out the below bid sheet.
Bid Sheet (Must Provide Total per Task and Total Project Bid Amount)

<table>
<thead>
<tr>
<th>Task</th>
<th>Unit</th>
<th>Unit Cost</th>
<th>Total</th>
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</thead>
<tbody>
<tr>
<td>Initial Herbicide Treatment</td>
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<tr>
<td>Zone A – Stand 2 (3.49 acres)</td>
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<tr>
<td>Zone A – Stand 6 (1.47 acres)</td>
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<tr>
<td>Zone B – Stand 1 (0.96 acres)</td>
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<tr>
<td>Zone B – Stand 3 (3.62 acres)</td>
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<tr>
<td>Zone C – Stand 5 (1.39 acres)</td>
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<tr>
<td>Zone D – Stand 4 (2.72 acres)</td>
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<tr>
<td>Second Herbicide Treatment</td>
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<tr>
<td>Zone A – Stand 2 (3.49 acres)</td>
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<tr>
<td>Zone A – Stand 6 (1.47 acres)</td>
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<td>Zone B – Stand 1 (0.96 acres)</td>
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<tr>
<td>Zone C – Stand 5 (1.39 acres)</td>
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<tr>
<td>Zone D – Stand 4 (2.72 acres)</td>
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<tr>
<td>Planting in treated areas</td>
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<tr>
<td>Zone A – Stand 2 (350 trees, 350 shrubs)</td>
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<tr>
<td>Zone A – Stand 6 (150 trees, 150 shrubs)</td>
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<tr>
<td>Zone B – Stand 1 (15 trees)</td>
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<td>Zone B – Stand 3 (65 trees)</td>
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<td>Zone C – Stand 5 (25 trees)</td>
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<td>Zone D – Stand 4 (10 trees)</td>
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<tr>
<td>Invasive monitoring and spot treatment as needed (three years)</td>
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</table>

**TOTAL PROJECT BID**

Provide a description of Contractor’s availability for this project and a proposed project schedule for completion of project tasks in the space below:

**10.b Qualifications and Experience**
Provide a summary of qualification/experience information that demonstrates contractor meets the qualifications for this project. (Attach documentation as needed)

1. Possess at least three (3) years of demonstrated experience working in the Pacific Northwest in the following areas: Control of noxious and woody weeds in forested settings using mechanical and chemical treatment methods.
2. Possess the required WSDA pesticide license(s) and endorsements to be legally qualified and able to implement the chemical treatments detailed in the project’s technical specifications.