

KING CONSERVATION DISTRICT

Board of Supervisors
Meeting Minutes

August 14th, 2023

1 **Supervisors Present:** Bill Knutsen, Brittney Bush-Bollay – Vice Chair, Kirstin Haugen –
2 Chair, Csenka Favorini-Csorba

3 **Supervisors not present:** Burr Mosby

4 **Guests Present:** Alan Chapman – Washington Association of Conservation
5 Districts, Kat Lewis, John Taylor – King County Local Services, Carmela Ennis –
6 King County Council

7 **Staff Present:** Lorna Miss, Jessica Saavedra, Rosa Méndez-Perez, Mary Embleton, Laura
8 Redmond, Matt Mega, Liz Stockton, Carrie King, Cynthia Ross

9 Chair Haugen called the meeting to order at 5:04 PM.

10 **Preliminary Matters:**

11 All attendees introduced themselves.

12 Chair Haugen asked for any additions or corrections to the agenda.

13 **Bush-Bollay moved; Favorini-Csorba seconded, passed unanimously a motion to**
14 **approve the agenda (3 ayes, 0 nays).**

15 **Favorini-Csorba moved; Knutsen seconded, passed unanimously a motion to approve**
16 **the consent agenda (4 ayes, 0 nays).**

17 **Public Comment:**

18 Alan Chapman, from WACD, highlighted the opening on the WACD Board representing the
19 Northwest area. Any interested supervisors should contact the Clallam Conservation District.

20 **Guests:**

21 Chair Haugen and Supervisor Knutsen introduced John Taylor, Director of King County Local
22 Services, to speak with the Board.

23 **Reports:**

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25 **Executive Director Report:**

26 Executive Director Rosa Méndez-Perez provided a monthly report to the Board. A detailed
27 letter was provided in the Board packet.

28 **Board Reports:**

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30 Supervisor Knutsen attended community events and spoke with elected officials about KCD.

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WFSE Report: None

Finance:

Selena Corwin welcomed Cynthia Ross, the new KCD Finance and Grants Coordinator.

Corwin presented AI 23-080: July 2023 Financial Statements and Check Register.

Knutsen moved; Favorini-Csorba seconded, passed unanimously a motion to approve AI 23-080: July 2023 Financial Statements and Check Register (4 ayes, 0 nays).

Corwin, Kat Lewis, and Jessica Saavedra presented the 2023 Mid-Year Budget Update.

Board Governance:

Saavedra presented AI 23-081: Resolution # 23-002: Board of Supervisors – Establishing the Responsibilities and Authority of the Grant Subcommittee.

Knutsen moved; Bush-Bollay seconded, passed unanimously a motion to approve AI 23-081: Resolution # 23-002: Board of Supervisors – Establishing the Responsibilities and Authority of the Grant Subcommittee (4 ayes, 0 nays).

Méndez-Perez presented AI 23-082: Resolution # 23-003: Establishing New Board of Supervisors Meeting Day to the second Tuesday of the Month at 5:00 PM starting September 2023.

Knutsen moved; Bush-Bollay seconded, passed unanimously a motion to approve AI 23-082: Resolution # 23-003: Establishing New Board of Supervisors Meeting Day (4 ayes, 0 nays).

New Business:

Liz Stockton presented AI 23-083: Vincent Valley Farms Agricultural Drainage Project, AI 23-084: Hang & Diesberg Farms Agricultural Drainage Project, AI 23-085: Pleasant Hills & Keller Farms Agricultural Drainage Project, and AI 23-086: Pleasant Hills Farm Bridge for consideration.

Knutsen moved; Bush-Bollay seconded, passed unanimously a motion to approve AI 23-083: Vincent Valley Farms Agricultural Drainage Project (4 ayes, 0 nays).

Knutsen moved; Favorini-Csorba seconded, passed unanimously a motion to approve AI 23-084: Hang & Diesberg Farms Ag Drainage Project (4 ayes, 0 nays).

Knutsen moved; Bush-Bollay seconded, passed unanimously a motion to approve AI 23-085: Pleasant Hills & Keller Farms Agricultural Drainage Project and AI 23-086: Pleasant Hills Farm Bridge (4 ayes, 0 nays).

Carrie King presented AI 23-087: Notice of Potential Sustainable Farms and Fields Grant

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70 Award(s) to KCD Farm Team for consideration.

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72 **Knutsen moved; Favorini-Csorba seconded, passed unanimously a motion to approve**
73 **AI 23-087: Notice of Potential Sustainable Farms and Fields Grant Award(s) to KCD**
74 **Farm Team (4 ayes, 0 nays).**

75 **Unfinished Business:**

76 Laura Redmond presented AI 23-070: Long Waste Storage Facility, AI 23-071: Devereaux –
77 Alanko Riparian Forest Buffer, AI 23-072: Cone Riparian Forest Buffer, and AI 23-073:
78 Skoglund – Arnold Riparian Forest Buffer for consideration.

79 **Knutsen moved; Bush-Bollay seconded, passed unanimously a motion to approve AI 23-**
80 **070: Long Waste Storage Facility, AI 23-071: Devereaux – Alanko Riparian Forest**
81 **Buffer, AI 23-072: Cone Riparian Forest Buffer, and AI 23-073: Skoglund – Arnold**
82 **Riparian Forest Buffer (4 ayes, 0 nays).**

83 Corwin presented AI 23- 077: District Spending Authority Policy.

84 **Favorini-Csorba moved; Bush-Bollay seconded, passed unanimously a motion to**
85 **approve AI 23- 077: District Spending Authority Policy (4 ayes, 0 nays).**

86 There was no further business before the Board.

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88 **Bush-Bollay moved; Knutsen seconded, passed unanimously a motion to adjourn the**
89 **meeting at 7:07 PM (4 ayes, 0 nays).**

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91 Chair Haugen adjourned the meeting at 7:07 PM.

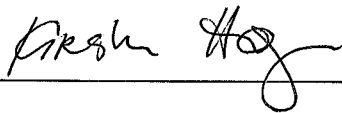
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9/20/23

97 Authorized Signature

Date

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Summary of Motions

103 **Bush-Bollay moved; Favorini-Csorba seconded, passed unanimously a motion to**
104 **approve the agenda (3 ayes, 0 nays).**

105 **Favorini-Csorba moved; Knutsen seconded, passed unanimously a motion to approve**
106 **the consent agenda (4 ayes, 0 nays).**

107 **Knutsen moved; Favorini-Csorba seconded, passed unanimously a motion to approve**
108 **AI 23-080: July 2023 Financial Statements and Check Register (4 ayes, 0 nays).**

109 **Knutsen moved; Bush-Bollay seconded, passed unanimously a motion to approve AI 23-**
110 **081: Resolution # 23-002: Board of Supervisors – Establishing the Responsibilities and**
111 **Authority of the Grant Subcommittee (4 ayes, 0 nays).**

112 **Knutsen moved; Bush-Bollay seconded, passed unanimously a motion to approve AI 23-**
113 **082: Resolution # 23-003: Establishing New Board of Supervisors Meeting Day (4 ayes,**
114 **0 nays).**

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116 **Knutsen moved; Bush-Bollay seconded, passed unanimously a motion to approve AI 23-**
117 **083: Vincent Valley Farms Agricultural Drainage Project (4 ayes, 0 nays).**

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119 **Knutsen moved; Favorini-Csorba seconded, passed unanimously a motion to approve**
120 **AI 23-084: Hang & Diesberg Farms Ag Drainage Project (4 ayes, 0 nays).**

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122 **Knutsen moved; Bush-Bollay seconded, passed unanimously a motion to approve AI 23-**
123 **085: Pleasant Hills & Keller Farms Agricultural Drainage Project and AI 23-086:**
124 **Pleasant Hills Farm Bridge (4 ayes, 0 nays).**

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126 **Knutsen moved; Favorini-Csorba seconded, passed unanimously a motion to approve**
127 **AI 23-087: Notice of Potential Sustainable Farms and Fields Grant Award(s) to KCD**
128 **Farm Team (4 ayes, 0 nays).**

129 **Knutsen moved; Bush-Bollay seconded, passed unanimously a motion to approve AI 23-**
130 **070: Long Waste Storage Facility, AI 23-071: Devereaux – Alanko Riparian Forest**
131 **Buffer, AI 23-072: Cone Riparian Forest Buffer, and AI 23-073: Skoglund – Arnold**
132 **Riparian Forest Buffer (4 ayes, 0 nays).**

133 **Favorini-Csorba moved; Bush-Bollay seconded, passed unanimously a motion to**
134 **approve AI 23- 077: District Spending Authority Policy (4 ayes, 0 nays).**

135 **Bush-Bollay moved; Knutsen seconded, passed unanimously a motion to adjourn the**
136 **meeting at 7:07 PM (4 ayes, 0 nays).**