

**KING CONSERVATION DISTRICT
SPECIAL BOARD OF SUPERVISORS MEETING**

February 27th, 2024, at 6:00 PM

Hybrid Meeting

In Person: 800 SW 39th St, Suite 150,

Renton, WA. 98057

Or Remote Access:

<https://us06web.zoom.us/j/87184986745?from=addon>

87184986745

Call in Number: (253) 215-8782

Meeting Agenda

Call to Order

- | | |
|--|--------------------------|
| 1. Preliminary Matters | 6:00 PM – 6:05 PM |
| a) Introductions | |
| b) Additions or Corrections to the Agenda | |
| c) Adoption of the Board Agenda | |
| 2. Public Comment | 6:05 PM – 6:10 PM |
| 3. New Business | 6:10 PM – 6:20 PM |
| a) Approve Payment of Invoice to QuickBase – Mega (pg. 3) | |
| 4. Unfinished Business | 6:20 PM – 6:30 PM |
| a) AI 24-014: Election Redistricting Committee – Mendez-Perez (pgs 5-6) | |

New Business

King Conservation District Board of Supervisors Meeting
Agenda Action Briefing/Report
Meeting Date: 2-27-24

SUBJECT: AI 24- 015

- Board action to approve an invoice for software renewal (\$6,500) and Database set up (\$29,000) for our new Quickbase Database.

FISCAL IMPACT

- *How much will it cost KCD to implement this, is it in the budget, etc?*
 - *Yes, Item is in the Budget as part of IT Support category.*
 - *Annual Cost to KCD will be \$6,500.00.*
 - *One time Database creation and set up \$29,000*
 - *Tax for total invoice \$656.50*
 - *Total invoice amount to be paid \$36,156.50*

POLICY CONSIDERATION

- *How does this relate to ILA, a policy that needs to be or has been developed?*
 - *This is related to IT support services (database) and not explicitly a line item in ILA*

STAKEHOLDER INTERESTS

- *List any outside partners.*
 - *Internal support and the ability to access data to help KCD be more efficient and effective.*

BACKGROUND

- *Provide context for the board action you are seeking*
 - *KCD has sought to implement a single District wide Database for many years. Currently, each department has their own method of tracking projects, cooperators, partners, and all relevant data.*
 - *This effort will consolidate all database efforts under the Quickbase format.*
 - *The contract is a renewal of software and to utilize Quickbase internal experts to help build and implement our database.*

EFFECTIVE DATE:

- *This invoice is due 3/10/2024.*

OPTIONS

- *(options for board action – such as approve at board meeting, discuss and delay action until next meeting, etc.)*
 - *Seeking approval at this Board meeting*

RECOMMENDATION

- *Staff, subcommittee, or working group recommendation goes here*
 - *Staff recommendation is to approve the payment of the invoice to both maintain the current level of service with Quickbase and to add a one-time (year contract) to support the implementation of KCD's database*

MOTION

- Motion to approve an invoice for software renewal (\$6,500) and Database set up (\$29,000) for our new Quickbase Database, total amount \$36,156.50.

Unfinished Business

King Conservation District Board of Supervisors Meeting
Agenda Action Briefing/Report
Meeting Date: 02/13/2024

AI 24-014

SUBJECT: Appoint Election Redistricting Committee

FISCAL IMPACT

We do not anticipate any fiscal impact.

POLICY CONSIDERATION

King Conservation District is authorized to conduct elections for the three elected board of supervisors. The elected supervisors participate in a county wide election and serve all communities within the King Conservation District boundaries. The three current elected supervisors all reside in the City of Seattle area. The Board of Supervisors is committed to reforming conservation district board of supervisor elections to be more representative, and Washington State Law allows for dividing the district into three zones when requested by the board of supervisors and approved by the Washington State Conservation Commission per RCW 89.08.190. Dividing the district into three zones will allow for representation of all parts of King County.

STAKEHOLDER INTERESTS

- King County residents
- KCD Advisory Committee
- Washington State Conservation Commission
- KCD Board of Supervisors

BACKGROUND

On August 8th, 2022, KCD's Board of Supervisors approved Resolution NO. 22-002 and resolved to:

- 1) Create three geographical zones for elected board of supervisor elections to ensure representation of all parts of King County: a. Having roughly equal population, and b. Being contiguous, compact and convenient, and c. Following existing natural geographic and political subdivision boundaries; and
- 2) Hire a consultant to develop three zones; and
- 3) Conduct an inclusive community engagement process to receive input and feedback on the zone proposal.

KCD developed an RFP and ultimately selected King County GIS Center as a consultant to assist with developing new election maps. An important element in redistricting is the creation of a redistricting committee, made up of residents of the district, to serve as independent, non-partisan committee members responsible for drawing electoral maps. We propose selecting volunteers from our Advisory Committee who are diverse representatives from the district.

Jean Fike also briefed the Washington State Conservation Commission in January.

OPTIONS

King Conservation District Board of Supervisors Meeting
Agenda Action Briefing/Report
Meeting Date: 02/13/2024

- **Approve**
- Discuss and delay
- Table for second touch

RECOMMENDATION

- Staff recommends the board approve appointment of the presented committee members

MOTION

- Motion to appoint the presented members to the election redistricting committee